



Bryce Canyon City Town Council Meeting

June 13th, 2025

10:00 A.M.

70 West 100 North

Attending: Mayor Shiloh Syrett, Mike Stevens, Bryce Syrett, Gary Syrett, Kameron Roundy, Cherrie Tebbs, Jean Seiler, Tanner Wilcock and Sydney Lamas

Absent: Jade Roundy

Others: Issac Leech, Payton Collins, James Lewis, Tim Leech, and Fire Chief Ron Harris

1. Welcome

A. Prayer

Given by Deanna Moore

B. Pledge

Lead by Deanna Moore

2. Approve Minutes for 5/15/25 Council Meeting: Motion to approve the minutes made by Gary, 2nd by Kam, Mike yes, Bryce yes, Cherrie yes

a. Approve Minutes from June 5th, 2025, Budget Hearing: Motion to approve the minutes made by Gary, 2nd by Kam, Bryce yes, Cherrie yes, Mike yes

3. Adopt the Agenda: Motion to approve the agenda made by Mike, 2nd by Kam, Gary yes, Cherrie yes, Bryce yes

4. Other Business:

A. Adopt the Amended budget for 6/30/25: Public hearing was held on June 5th. Motion to approve made by Gary, 2nd by Bryce, Cherrie yes, Mike yes, Kam yes

B. Adopt the Proposed Budget for 6/30/26: Motion to approve made by Mike, 2nd by Bryce, Cherrie yes, Mike yes, Kam yes.

C. Isaac Leech – Gym Mat Purchase: Isaac present to discuss purchase of a new mat for the Wellness Center. The current mat has fallen apart and needs replacement. Would like to purchase a bag to store the mat in. Prefer a 12x12 mat that will cost around \$1600 plus a bag. Several locals do use the mat for various activities; karate uses it as well. Maybe look at anchors that pull the mat up to store. Those are for larger mats, may not be needed for this size. Motion made by Mike not to exceed \$2,000 to purchase a new mat with storage bag, 2nd by Gary, Cherrie yes, Bryce yes, Kam yes

D. Adopt Fire Restrictions: Fire restrictions have been emailed out. Will implement Stage 1 Restrictions to match the state restrictions. Verbal permission will be given to Ruby's in for their burn pits, Ron will check to make sure there is no dry vegetation around them. Motion to approve the Stage 1 Fire Restrictions made by Mike, 2nd by Kam, Cherrie yes, Gary yes, Bryce yes.

E. Adopt the URS Employee Policy: Syd emailed out the proposed URS policy. Motion to adopt the policy made by Gary, 2nd by Mike, Cherrie yes, Bryce yes, Kam yes

i. Lexipro Handbook: Fire department uses this to keep their policies and procedures updated. The policies are checked once a year and company will recommend changes. Will check to see if the city can add their employee handbook to the program to help keep it up to date.

F. Shuttle Enhancement Design/Repair & Maintenance- Shuttle Station Engineer Proposal from Jones & DeMille: Bid received from Jones & DeMille to design repairs to the shuttle station in the amount of \$21,400. Includes engineering, landscape design and surveying. Jones &

DeMille will bid out project and manage. Sidewalks need repair for safety, stairs need to be fixed, remove grass areas and zero scape. Motion to approve the engineering fees, but will adjust scope of project (only landscaping necessary) as needed, made by Bryce, 2nd by Mike, Kam yes, Cherrie yes, Gary yes

G. Public Safety Siding Project Progress: There is an issue with gaps between the doors and bricks. Windows are not even, possibly due to settling. There are gaps near windows as well. Will cost an additional \$5,000.00 to repair the gaps properly. Motion to approve the additional cost made by Mike, 2nd by Bryce, Gary yes, Cherrie yes, Kam yes

H. Walking Path Master Plan/Sidewalks: Put on hold. Take off agenda for now.

I. Town Park Remodel Project: Still in progress, they did come and survey the area.

J. Adopt the Business License Ordinance No. 2025-1: This is an amendment consistent with the counties business license ordinance. The business license must verify sales tax payments before the license can be renewed. Motion to approve made by Mike, 2nd by Cherrie, Kam yes, Gary yes, Bryce yes.

K. Additional Light Fixture Purchase for Tesla Project: Need to purchase light fixtures for \$2,633.50. Motion to approve the purchase made by Mike, 2nd by Cherrie, Gary yes, Bryce yes, Kam yes.

L. Ruby's Inn Building Permit - Rodeo Shed: Planning Commission meeting held yesterday, but the project was not ready.

M. Tim Leech Building Permit- Casita: Project discussed in the commission meeting yesterday. Tim is constructing a casita unit near house. Paul, David, Skyler, Klay were all in meeting and approved the project. Tim abstained from approval. Motion to approve the building permit made by Gary, 2nd by Mike, Kam yes, Bryce yes, Cherrie yes.

N. Highway 12 Sign Re Vinyl: The sign is near the intersection of Highway 89 & 12. The sign is faded. Will cost \$1306.00 to replace the vinyl. Will keep the design the same. The sign by Bear Valley is still good. Motion to approve made by Cherrie, 2nd by Kam, Gary yes, Bryce yes, Mike yes

O. Bumper Stop Purchase for Wellness Center & Fire Station: Car was accidentally left in drive and hit the front of the Wellness Center denting the siding. It will cost around \$1500 to fix, the contractors working on the Public Safety Building will fix it. Will also purchase bumper stops to keep this from happening again. They will cost \$50 to purchase and install bumper stops. The Wellness Center will require 14. The Public Safety building will require 18. The total for both buildings will be \$1600.00. These will not cause an issue with snow removal. Motion to approve the \$1500.00 to fix the siding and the \$1600.00 cost for the bumper stops made by Gary, 2nd by Kam, Bryce yes, Cherrie yes, Mike yes.

Diamond C Asphalt is currently paving by Dean and Blaine's house. The project is 10,000 square feet and will cost \$33,700.

5. Department Reports:

Mayor Syrett: Tesla project started. They did break sprinkler lines. Mayor spoke with them on some type of payment for fixing. Site contractors stated they will fix the broken lines, but they may have been covered up already. Will follow up, turn water on when they are there to see if they are leaking.

Mike Stevens: Nothing to report

Gary Syrett: Nothing to report

Cherrie Tebbs: Nothing to report

Bryce Syrett: Nothing to report

Jean Seiler: Will need to purchase the brick/stones for the signage.

Deanna Moore: Working on flowerpots. One is broken, will need to purchase new pots next year. Jade designed new kiosk signs. Jean and Deanna will work on remodeling the kiosks.

Kam Roundy: Nothing to report

Tanner Wilcock: Would like to have a camera installed at the Town Park. He is always picking up garbage. Drew can install on main light pole. Can have 2-3 cameras there. Working on a bid. Garfield County Deputy Smith asking about ordinances and will enforce. Council supportive of cameras. Need to have conversations with those causing the problems as well. Maybe add littering signs. Lights are set on a timer. There really is not a curfew. Lights go out they go home.

Wellness Center – customer bought membership and had to leave unexpectedly. They are wanting a refund. Syd can run refunds through QuickBooks.

Tanner & Hayley would like to purchase plots at cemetery – would purchase 4 plots. Pink areas on map are not available for purchase, they will need to be plotted, and end caps installed.

Speed humps/bumps, we currently have bumps around the city. Humps are wider and may work better but will need end caps. Will also need more candlestick cones. Humps are wider but will slow down cars. Bid is for \$2894.56 from Utah Barricade. Have Klay put rocks where they are driving around them. There are candlesticks near some that were nailed down and still being moved. Maybe try a couple speed humps and see if they are better. Reviewed street map on where to put them. Put on next agenda for approval.

Invite Officer Smith to the next council meeting to discuss items to be monitored.

Jade Roundy: Absent

Sydney Lamas: Nothing to report

6. Planning Commission-Mayor Syrett:

Liviu S.- Marketing Business License- Online creative services, photography, videography. Motion to approve made by Mike, 2nd by Gary, Kam yes, Cherrie yes, Bryce yes.

Payton Collins Guiding Business License- hiking/rappelling. May add UTVs later, will not be staged in residential area. Will operate the business out of house and meet at trail heads etc. for now. Plan is to have an operation site in the future. Will acquire the permits needed, needs business license first. Payton loves living in the area. He has been working with guest in Zion and understands the need for more activities provided here in Bryce. Discussed in planning commission, and they did not have any concerns. Motion to approve made by Mike, 2nd by Gary, Cherrie yes, Bryce yes, Kam yes

7. Financial

- a. **Profit Loss/Balance Sheet/Budget Report (First Meeting of the Month):** reviewed
- b. **Budget Report – Sydney Lamas (First Meeting of the Month):** emailed out
- c. **Warrants-Mike Stevens:**

Warrants presented and motion to approve made by Cherrie, 2nd Bryce, Mike yes, Gary yes, Kam yes

8. Review Next Meetings Agenda - The next meeting will be July 3rd.

- a. **City Calendar Review -**

9. Local Building Authority Meeting: Motion by made by Mike to open the local building authority meeting, 2nd Cherrie, Gary yes, Bryce yes, Kam yes.

Nothing to discuss.

Motion to adjourn the local building authority meeting made by Mike, 2nd Cherrie, Gary yes, Bryce yes, Kam yes.

10. Executive Session: Executive Session held.

Motion to enter the executive session made by Mike, 2nd by Cherrie, Bryce yes, Gary yes, Kam yes.

Motion to exit the executive session made by Mike, 2nd by Kam, Cherrie yes, Bryce yes, Gary yes.

- i. Council proposes a \$1.50/hour raise for Tanner for his 6-month review. Motion to approve the raise with the effective date of June 1st made by Gary, 2nd by Mike, Kam yes, Cherrie yes, Bryce yes

11. Adjourn Council Meeting

Motion to adjourn the council meeting made by Mike, 2nd Cherrie, Gary yes, Bryce yes, Kam yes