



Bryce Canyon City

Town Council Meeting

January 16th, 2025

10:00 A.M.

70 West 100 North

Attending: Mayor Shiloh Syrett, Bryce Syrett, Cherrie Tebbs, Gary Syrett, Kam Roundy, Jade Roundy, Deanna Moore and Sydney Lamas

Absent: Mike Stevens & Tanner Wilcock

Others: BVES 6th Grade class and Principal Pete, Steven Palmer- Hinton Burdick CPA's

1. Welcome

A. Prayer

Given by Mayor Shiloh Syrett

B. Pledge

Lead by Mayor Shiloh Syrett

2. Approve Minutes for 1/16/25 Council Meeting: Motion to approve the minutes made by Cherrie, 2nd by Kam, Bryce yes, Gary yes

3. Adopt the Agenda: Motion to approve the agenda made by Cherrie, 2nd by Kam, Gary yes, Bryce yes

4. Other Business:

A. BVES 6th Grade Report on Washington DC Trip: Several students and Principal Pete are present to discuss their Washington DC trip in December. Very thankful for the donation. Students reported on their favorite parts of the trip. Principal Pete gave his report on the trip, and appreciative of the continued donations.

B. Steven Palmer – Hinton Burdick CPA- Audit Report for 6/30/24: Steven present to report on the audit for FYE 6/30/24. Auditors are required to file the following three reports - Auditors Report, Report on Internal Controls, and State Legal Compliance Report, which he reported on.

Motion to approve the audit for FYE 6/30/24 as reported made by Gary, 2nd Kam, Cherrie yes, Bryce yes
Motion to retain Hinton Burdick for the FYE 6/30/25 audit, made by Gary 2nd Kam, Cherrie yes, Bryce yes

C. Shuttle Enhancement Design & Public Safety Projects: Public Safety building siding project is out for bid. April/May project start.

D. Walking Path Master Plan: Mayor emailed out the walking plan master plan. It included cost estimates. Total cost for all the projects is around \$2 million. Need to break into phases. Focus on walking path around the Minnie's Lake and sidewalks where the kids walk. Sidewalks will need 5-foot buffers between road and sidewalk. Jean recommends starting with a meeting with Ruby's on the walking path then go from there. Jean will meet with Ruby's Inn about the Minnie's Lake path and report back.

E. Rental Agreement on Shuttle Ticket Booth to Ruby's Inn- Follow Up: Jean spoke with David Church on how to proceed. He is officially retiring so we will need recommendations on a new attorney. Shuttle booth is on a permanent concrete slab. Funding received from different sources. Unable to put out for bid due to it being a permanent structure. Recommended to give back to Ruby's as they own the land and provide the utilities to the building. Follow up with additional building donation sources for approval. Keep on next agenda.

F. Annual Raise for Facilities Maintenance Manager: The council met with Tanner for this 90-day evaluation and approved a \$3/hour raise. Motion made by Gary, 2nd by Kam, Bryce yes, Cherrie yes

G. Bantam Booster Club \$2000.00 Donation: Luciene attended the last meeting requesting a donation. Motion to approve the Bantam Booster Club donation of \$2000.00 made by Kam, 2nd by Cherrie, Bryce yes, Gary yes

H. BVHS Concession Television Donation: The TV will cost around \$150.00. Motion not to exceed \$150.00 to purchase the television made by Gary, 2nd by Kam, Cherrie yes, Bryce yes

I. Local Jurisdiction Approval-(DABS) Ruby's Liquor Agency: The Ruby's Inn Package Agency is up for contract renewal and requires a new local jurisdiction approval for the DABS. Motion to approve made by Gary, 2nd by Kam, Cherrie yes, Bryce yes

J. Region and State Basketball Sponsorship: Utah High School Sportscast. Our annual donation is \$4000.00. This covers advertising and sponsor the 3-point line. Would like them to come and discuss next year if they request the sponsorship again. Motion to approve made by Gary, 2nd by Kam, Cherrie yes, Bryce yes.

5. Department Reports:

Mayor Syrett: Received the new street descriptions back. Nitetime Decor would like to submit a bid to hang Christmas décor/take down and to store them each year. They offer different agreements. 3-year contract would be \$9k/year. They do Cedar City's lights, some in St. George, they do have references we can contact. Winter display at ice rink would cost \$3-4,000 a year. Put on agenda to discuss.

CIB list – Jones & DeMille sent over contract to update CASI list for \$3000. The city does not have any projects currently on the CIB list. Will have Jones & DeMille update when something is placed on CIB list.

Mike Stevens: Absent

Gary Syrett: Nothing to report

Cherrie Tebbs: Nothing to report

Bryce Syrett: Invoice received for crack seal, will forward to Mike. Did anyone check the bike path?

Jean Seiler: Several banners on the light poles need to be replaced. One may need the brackets fixed. Will fix them when taking down Christmas décor.

Deanna Moore: Nothing to report

Kam Roundy: Nothing to report

Tanner Wilcock: Absent

Jade Roundy: Nothing to report

Sydney Lamas: Nothing to report

6. Planning Commission-Mayor Syrett: Nothing to report

7. Financial

a. **Profit Loss/Balance Sheet/Budget Report (First Meeting of the Month):** Next meeting.

b. **Budget Report – Sydney Lamas (First Meeting of the Month):** Next meeting.

c. **Warrants-Mike Stevens:**

Warrants presented and motion to approve made by Gary, 2nd by Kam, Bryce yes, Cherrie yes

8. Review Next Meetings Agenda - Next meeting February 20th.

a. **City Calendar Review** – nothing to review

9. Local Building Authority Meeting: Motion by made by Gary to open the local building authority meeting, 2nd Kam, Cherrie yes, Bryce yes,
Nothing to discuss.

Motion to adjourn the local building authority meeting made by Gary, 2nd Kam, Cherrie yes, Bryce yes

10. Executive Session: Not needed today

11. Adjourn Council Meeting

Motion to adjourn the council meeting made by Gary, 2nd by Kam, Cherrie yes, Bryce yes