



Bryce Canyon City

Town Council Meeting

December 7th, 2023

10:00 A.M.

70 West 100 North

Attending: Mayor Shiloh Syrett, Mike Stevens, Gary Syrett, Bryce Syrett, Kameron Roundy, Cherrie Tebbs, Sydney Lamas, Jean Seiler, and Jade Roundy.

Absent: Hayley Pollock, and Deanna Moore

Others: none

1. Welcome

A. Prayer

Given by Kameron Roundy

B. Pledge

Lead by Kameron Roundy

2. Approve Minutes for 11/16/23 Council Meeting: Motion to approve the minutes made by Mike, 2nd by Kam yes, Gary yes, Bryce yes, Cherrie yes.

3. Adopt the Agenda: Motion to approve the agenda made by Mike, 2nd by Kam, Gary yes, Bryce yes, Cherrie yes

4. Other Business

A. Road Crack Seal Bid – Bid received from Superior Asphalt in the amount of \$11,450.00. Includes two miles of roads and all the city parking lots. Motion to approve made by Mike, 2nd by Cherrie, Bryce yes, Gary yes, Kam yes.

B. City Christmas Dinner, December 19th, 6:00 PM: Will have crab legs and will order off the menu with a salad bar set up. The bill for crab legs is \$512.00. Deanna will get some tin popcorn bins for gifts and work with Cherrie on invites.

C. Employee Annual Wage Evaluations and Annual Bonuses: Held executive session today to discuss employee evaluations.

Motion made by Mike to open the executive session, 2nd by Cherrie, Bryce yes, Gary yes, Kam yes.

Motion to adjourn the executive session made by Bryce, 2nd by Kam, Cherrie yes, Gary yes, Mike yes.

Wage increases were discussed with employees present today- Jade, Sydney, and Jean. The council proposes a \$150/month annual increase for Sydney, plus a \$1200.00 bonus. Proposes a \$100/month increase for Jade with a bonus of \$350. Proposes a \$500/year increase for Jean with a bonus of \$350. Motion made by Mike to approve the annual increases effective January 1st, 2024, and pay the annual bonuses as soon as possible, 2nd by Cherrie, Gary yes, Bryce yes, Kam abstained.

D. BVHS Homecoming Pageant Scholarship Donation: Received request for the BVHS Pageant Scholarship. The pageant will be held on January 22nd, 2024. Motion to approve the platinum donation of \$150 made by Mike, 2nd by Kam, Bryce yes, Gary yes, Cherrie yes.

E. New Year's Eve Sponsorship - \$3000.00: Neon Luau is the theme and will be held on Sunday - New Year's Eve. Balloons will be blown up on Saturday.

Motion to approve the sponsorship made by Mike, 2nd by Bryce, Gary yes, Kam yes, Cherrie yes.

5. Department Reports:

Mayor Syrett: Partner's meeting held last week. Mayor attended as well as Jean. Jim Ireland is back as the BCNP Superintendent. Discussed keeping roads open this winter. They do a great job to let people know when they are closed but need to clarify when they are back open. Visitation – still working on final numbers and reports, but the visitor count is up from last year. Shuttle reported numbers. They

are not back to pre-covid numbers but are climbing. Discussed snow grooming in park. Superintendent is working on a plan to groom the bike trail. Will have enough funding next year to extend the bike trail from inspiration to Bryce Point. The trail counters have been updated; winter numbers are not accurate. Still having sewer problems and working to solve them. Ruby's Inn has signed quick claim deed for the roads, just need to have it recorded at Security Title. Ice Rink – has opened and is going well. Some spots of the ice giving issues during middle of day due to the warm weather.

Mike Stevens: Alarm panel has been switched over to Verizon, it is cheaper than putting in a phone system. Mountain alarm cost will go up, but South-Central bill should drop a little.

Gary Syrett: Nothing to report.

Bryce Syrett: Nothing to report.

Kam Roundy: Received the proof back for the end caps for the Wellness Center bleachers. Should be shipped out soon. The logos are finished on the basketballs and look good.

Cherrie Tebbs: Capstones have been installed in the cemetery. Will have to come back and renumber some.

Hayley Pollock: absent

Deanna Moore: absent

Jade Roundy: Nothing to report.

Sydney Lamas: Nothing to report.

Jean Seiler: Jean handed out samples of the proposed signage for the Public Safety and Wellness Center Buildings. Received two bids, the first bid is the top-of-the-line lettering with lifetime guarantee. \$8,308.50. The other bid is \$6,379.05. May need lighting above the lettering for the nighttime, this would be an additional cost. Need to add Building A and B to the signage. Also add the physical address to the Public Safety sign. The bids include labor to install. Jean will work on a final bid with proposed changes. Will put on next agenda for final bids.

6. Planning Commission-Mayor Syrett: nothing to report

7. Financial

- a. **Profit Loss/Balance Sheet/Budget Report (First Meeting of the Month):** Reviewed
- b. **Budget Report – Sydney Lamas (First Meeting of the Month):** Emailed
- c. **Warrants-Mike Stevens**

Mike and Syd will check into other options rather than printing checks. Will check on setting up the QuickBooks ACH payments.

Motion made by Bryce to approve the warrants, 2nd by Kam, Gary yes, Cherrie yes, Mike yes.

8. Review Next Meetings Agenda – Next Meeting will be December 21st-add end of year bonus and employee wage review for Deanna and Hayley

- a. **City Calendar Review:** Reviewed

9. Local Building Authority Meeting: Motion by Mike to open the local building authority meeting, 2nd by Kam, Gary yes, Bryce yes, Cherrie yes.

Nothing to discuss.

Motion to adjourn the local building authority meeting made by Mike, 2nd by Kam, Bryce yes, Gary yes, Cherrie yes.

10. Executive Session: Held today for employee competency evaluations.

11. Adjourn Council Meeting

Motion to adjourn the council meeting made Mike, 2nd by Kam, Bryce yes, Gary yes, Cherrie yes.