



# Bryce Canyon City

## Town Council Meeting

January 18th, 2024

10:00 A.M.

70 West 100 North

**Attending:** Mayor Shiloh Syrett, Gary Syrett, Bryce Syrett, Cherrie Tebbs, Kam Roundy, Jade Roundy, Jean Seiler, Sydney Lamas, Hayley Pollock, and Deanna Moore

**Absent:** Mike Stevens

**Others:** Steven Palmer- Hinton Burdick

### 1. Welcome

#### A. Prayer

Given by Cherrie Tebbs

#### B. Pledge

Lead by Cherrie Tebbs

**2. Approve Minutes for 1/4/24 Council Meeting:** Motion to approve the minutes made by Bryce, 2<sup>nd</sup> by Gary yes, Cherrie yes, Mike absent, Kam absent

**3. Adopt the Agenda:** Motion to approve the agenda made by Bryce, 2<sup>nd</sup> by Gary yes, Cherrie yes, Mike absent, Kam absent.

### 4. Other Business

#### A. Audit Report FYE 6/30/23 - Steven Palmer, Hinton Burdick:

Kam entered meeting.

Steven Palmer is present to discuss audit for FYE 06/30/23. He took over the city audit from Morris Peacock. Steven has been our auditor for last two years. Steven presented slide show on the audit highlights. The city did not have any material weaknesses noted. Only one finding item noted - Significant deficiency with proposed audit entries. We do not have a CPA on staff that can make the adjusting entries, so this is a usual finding for a small municipality. State Legal Compliance Report was given a clean opinion by Hinton Burdick. The net equity of Bryce City is \$4,239,279 as of 6/30/23. Debt amount is \$2,186,364, which is an increase of only \$300.00. Reviewed the General Fund trend of assets, liabilities, and equities. Cash trend of unrestricted cash has increased. This amount did spike in 2019 due to Wellness center bond. Revenues do exceed expenditures, but they are in compliance with budget regulations.

Motion to approve the audit as presented made by Gary, 2<sup>nd</sup> by Bryce, Kam yes, Cherrie yes, Mike absent

Motion to approve the Engagement Letter to retain Hinton Burdick for next years audit, made by Gary, 2<sup>nd</sup> by Bryce, Kam yes, Cherrie yes, Mike absent

### 5. Department Reports:

**Mayor Syrett:** Will contact county on lake view drive road and see if it is deeded over to the city. Gary and Mayor attended sewer meeting, nothing decided yet.

**Mike Stevens:** Nothing to report.

**Gary Syrett:** Nothing to report.

**Bryce Syrett:** Next year crack seal – make sure to add sealing on roads by Tim’s house and housing area.

**Cherrie Tebbs:** Scholarships will be coming up soon.

**Kam Roundy:** Waiting on the Noah basketball system.

**Hayley Pollock:** Request for equipment to assist with post-surgery shoulder/knee rehabilitation. Requesting a recumbent bike for knee replacements, possibly other equipment to help with post-surgery recovery.

The weight room annual service is due. Dan can help with finding new equipment and will service the equipment. Space would be the only issue with purchasing new equipment.

**Jean Seiler:** Signs are ordered for the Public Safety and Wellness Center. Wait for good weather to install them.

**Deanna Moore:** Nothing to report.

**Jade Roundy:** Nothing to report.

**Sydney Lamas:** Nothing to report.

**6. Planning Commission-Mayor Syrett:** nothing to report.

## **7. Financial**

- a. **Profit Loss/Balance Sheet/Budget Report (First Meeting of the Month):** Next Meeting
- b. **Budget Report – Sydney Lamas (First Meeting of the Month):** Next Meeting
- c. **Warrants-Mike Stevens**

Syd used BCC credit card for Ruby's Purchases. Ruby's Inn has reimbursed the city by check.

Motion made by Cherrie to approve the warrants, 2<sup>nd</sup> by Bryce, Cherrie yes, Kam yes, Mike Absent

**8. Review Next Meetings Agenda –** Next Meeting will be February 1<sup>st</sup>, 2024.

- a. **City Calendar Review:** schedule is good. Missionaries did switch to Friday nights. EMT class is going on in the Public Safety. Tim is using it Tuesdays and Thursdays. Tim is not charging for his class. February 10<sup>th</sup> there is a bantam tournament in the gym.

**9. Local Building Authority Meeting:** Motion by Bryce to open the local building authority meeting, 2<sup>nd</sup> by Kam, Gary yes, Cherrie yes, Mike absent

Nothing to discuss.

Motion to adjourn the local building authority meeting made by Bryce, 2<sup>nd</sup> by Kam, Gary yes, Cherrie yes, Mike absent

**10. Executive Session:** not needed

## **11. Adjourn Council Meeting**

Motion to adjourn the council meeting made by Bryce, 2<sup>nd</sup> by Kam, Gary yes, Cherrie yes, Mike absent