



Bryce Canyon City

Town Council Meeting

October 5th, 2023

10:00 A.M.

70 West 100 North

Attending: Mayor Shiloh Syrett, Mike Stevens, Gary Syrett, Bryce Syrett, Cherrie Tebbs, Kameron Roundy, Sydney Lamas, Jean Seiler, Deanna Moore, Jade Roundy, and Hayley Pollock

Absent:

Others:

1. Welcome

A. Prayer

Given by Jean Seiler

B. Pledge

Lead by Jean Seiler

2. Approve Minutes for 9/21/23 Council Meeting: Motion to approve the minutes made by Gary, 2nd by Kam, Bryce yes, Cherrie yes, Mike yes.

3. Adopt the Agenda: Motion to approve the agenda with item M. – Rubber Flap for snowplow, made by Gary, 2nd by Kam, Bryce Yes, Cherrie yes, Mike yes

4. Other Business

A. Christmas Lights: Gary working on a date with Jeff. Hayley reached out to sheriff's office. The inmates can come the 17th or 18th to clean up main street. Will have the school athletic teams hang lights after highway clean up. Follow up with Rod on driving the loader to load trimmings. Schedule forklift as well to hang snowflakes. Lights should be ready to go.

B. Wellness Center Bleacher Curtain Bid: Kam received a bid for \$2350.00 for end curtains for the new bleachers. The bid includes logo and installation. Motion to approve made by Gary, 2nd by Mike, Kam yes, Bryce yes, Cherrie yes.

C. Cancel the General Elections Resolution 2023-001: Three council positions are up for election this year and only three declarations were received. Therefore, the general election for Bryce City will be cancelled upon approval of the resolution. Motion to approve the resolution made by Gary, 2nd by Mike, Kam yes, Bryce yes, Cherrie yes.

D. RAP Tax Funding Request Application Approval: Copy of the proposed application was reviewed. Motion to approve the application made by Mike, 2nd by Kam, Gary yes, Bryce yes, Cherrie yes. Need to add to website. Do we want to have an application period? Council is good to leave it open year-round. Bryce City would need to fill out application if funds are awarded for projects for the city.

E. Cemetery Plot Proposal – Jones and DeMille: Cherrie received a bid for \$6250 that includes plots A-3 and E-3. Each section has around 21 plots. Will remove the set nail with brush at cemetery corners from the bid. This was not needed on the other plots. Should reduce the bid amount. Motion not to exceed \$5,000.00 made by Mike, 2nd by Kam, Cherrie yes, Bryce yes, Gary yes.

F. Sweep Bank Account Approval: Discussed last meeting, needs official vote. Motion to approve made by Mike, 2nd by Kam, Cherrie yes, Bryce yes, Gary yes.

G. Jones and DeMille Road resurvey Bid: Bid was received to resurvey the changes on the roads during the road project. The total bid is \$1,500.00. Motion to approve the bid made by Bryce, 2nd by Kam, Cherrie yes, Gary yes, Mike yes.

H. Extending the Dodge Lease: Prior terms were on a 1-year lease. Now offering a Municipal Flex Plan, 2–5-year lease. Still a capital lease option. Nothing changes in cost. After 2 years the truck

can be turn in – if they sell above your lease amount, they will give the city the profits. Lease is currently \$7000/year. Can decide each year whether to turn back in or not. Motion to approve new lease terms made by Mike, 2nd by Gary, Bryce yes, Cherrie yes, Kam yes.

I. Bryce Valley Basketball Donation: BVHS asking for donation for the Hudl purchase again this year for boys and girls basketball programs. Great program that benefits the players. Total cost is \$2,512.17. Motion to approve made by Mike, 2nd by Kam, Bryce yes, Cherrie yes, Gary Abstained

J. 1A State Baseball Advertising: Mayor sent out an email regarding the \$100 for advertising during the 1A State Baseball tournament. Will continue to run the add throughout the rest of the tournament. Motion to approve made by Mike, 2nd by Bryce, Gary yes, Kam yes, Cherrie yes.

K. Fulltime Employee Raise Approval: Kam, Mike and Gary met with Hayley. Evaluation went well with Hayley. Shiloh, Bryce, Cherrie abstained from the evaluation. Will meet again and discuss a proposed raise amount that will be paid retroactive. Leave on agenda for vote next meeting.

L. Wellness Center Item Purchase – Basketballs, Volleyballs, and Vertical Measuring Stick: Kam received bid for \$1974.88 from BSN Sports. Bid includes shipping. Basketballs will cost around \$99/each. Ordering 6 boys 6 girls' basketballs, and 6 volleyballs. Motion to approve the purchase made by Mike, 2nd by Bryce, Gary yes, Cherrie yes, Kam yes.

M. Rubber flap for snowplow – Mayor working on a bid, but it should cost around \$500.00, leave on next agenda.

5. Department Reports:

Mayor Syrett:

Government Shutdown meeting held. As of now it remains open, however on November 17th it could happen again. Utah Office of Tourism has secured \$5 million to keep parks open if a federal shutdown does occur. Utah will have special session to keep them open longer if needed. All state parks will remain open without impact. Utah and Arizona are the only ones trying to keep national parks open.

Partners meeting held: Discussed more of the possible shut down. BCNP sewer ponds are at compacity and will notify us of their plan to take care of it.

Bobcat is here. Mayor will send out the code for the door.

Mike Stevens: Spoke with Ron regarding the fire agreement. County is working on an updated agreement. Will need agreement with each town as well as with the county. Update on Fraudulent Check – police report was filed with Garfield County Sheriff's Office as well as the United States Postal Service. Diamon C Asphalt has been paid in the meantime; a check was hand delivered by the mayor. Zions has Positive Pay in place to avoid this in the future.

Gary Syrett: Working with Brian on shuttle building plans.

Bryce Syrett: Roadsides are filled in so the signs can be installed now. Plan on installing signs on October 10th-Tuesday morning. Work on purchasing a post hole pounder.

Kam Roundy: Working on Wellness Center projects.

Cherrie Tebbs: Nothing to Report.

Hayley Pollock: Update – Taryn will start Monday to winterize the property. Received dumb bell rack yesterday and will work put it together in the weight room. Had to purchase an iPad for the weight room registrations as the tablet was no longer compatible. Water on main street – valve was stuck open and flooded. The shut off valve is in the silver box by the fire hydrants near the general store if this happens again.

Deanna Moore: Speed bumps are causing an issue near the Escalante view campground. Cars are avoiding the ones by the housing and speeding down the Escalante View Road. Maybe put more on the Escalante View Road next year. Ruby's Inn can buy some and put on the gravel roads. Those are not city streets. Mayor has some extra sections to extend the length of the current speed bumps. The speed bumps cannot be staked into asphalt. Need to keep on top of keeping them straight. Will need to remove them before snow fall. Lights at park – turn off at nights now that it is getting cold.

Jade Roundy: Nothing to report.

Sydney Lamas: Will be attending the UBLA conference next week in Park City. Will submit travel reimbursement after. Audit is in progress.

Jean Seiler: Garfield County started transportation planning process. Jean attended meeting. County hired consultant to review and create a plan. This is for all roads including county, BLM, Forest Service, etc. This will take a year or so to complete. Supported Heritage Days in the park, it was a fun activity. Great presentations and fun activities. Eclipse – need to get ready for it. BCNP will close the entrance when parking lots are full then require the shuttle only. Need to work on parking situation for Bryce City. May have cars everywhere. General Store has glasses available. BCNP is expecting 11,000 visitors. Having a meeting tomorrow at Ruby's Board Room to plan.

6. Planning Commission-Mayor Syrett: nothing to report

7. Financial

- a. **Profit Loss/Balance Sheet/Budget Report (First Meeting of the Month):**
Reviewed
- b. **Budget Report – Sydney Lamas (First Meeting of the Month):** Reviewed
- c. **Warrants-Mike Stevens**

Warrants reviewed and motion made by Gary to approve, 2nd by Bryce, Cherie yes, Mike yes, Kam yes.

8. Review Next Meetings Agenda – Next meeting on October 19th, 2023 – Cherie will be absent.

- a. **City Calendar Review:** Calendar reviewed. Hayley will be gone for a week in December.

9. Local Building Authority Meeting: Motion by Mike to open the local building authority meeting, 2nd by Gary, Bryce yes, Kam yes, Cherie yes.

Nothing to discuss.

Motion to adjourn the local building authority meeting made by Mike, 2nd by Gary, Bryce yes, Kam yes, Cherie yes.

10. Executive Session: not needed

11. Adjourn Council Meeting

Motion to adjourn the council meeting made Mike, 2nd by Gary, Bryce yes, Kam yes, Cherie yes.